



Key Business Finance Corporation plc (In Administration)

Frequently Asked Questions

- Q1 Is the Company still collecting payments via Direct Debit?**
A The Company is unable to collect payments via Direct Debit and all future payments will need to be made via a Standing Order or cheque. Please make cheques payable to *Key Business Finance Corporation plc (In Administration)*, quoting your loan reference number on the reverse. The correspondence address is stated below.
- Q2 How do I obtain a Standing Order mandate?**
A The Company sent out Standing Order mandates to all customers. If you have not received one, or require a new one, please contact the team direct on the contact details stated below.
- Q3 Is there an intention to change the repayment profile of your loan?**
A There is no intention to change the repayment profile of your loan and you are not being expected to refinance elsewhere.
- Q4 Will the Company provide further loans?**
A The Company will not be providing any further loans.
- Q5 How do I contact you if I have any further questions?**
A You can email us at info@keybusiness.co.uk or you can telephone us on 020 7518 3011.
- Q6 What is the correspondence address to send a payment?**
A Key Business Finance Corporation plc (In Administration), 8 Hill Street, Berkeley Square, London, W1J 5NG.

Registered Office: 8 Hill Street, Berkeley Square, London W1J 5NG T: +44 (0)20 7518 3011 F: +44 (0)20 7629 3440.
Key Business Finance Corporation plc (In Administration) is a subsidiary of Heritable Bank plc. Registered in England No: 5413459.

The Institute of Chartered Accountants in England and Wales authorises A R Bloom and M E Mills to act as Insolvency Practitioners under section 390(2)(a) of the Insolvency Act 1986. The affairs, business and property of the Companies are being managed by the Joint Administrators who act as agents of the Companies only and without personal liability.